

Terms and Conditions

Review all purchase order requirements completely prior to starting work.

If you are unable to meet all the purchase order requirements please contact Alex Lewinski by phone or e-mail at alewinski@admetal.com or Harry Sheffer at hsheffer@admetal.com.

Purchase Order amendments will be made ONLY with a new or amended purchase order or written e-mail or FAXed communication with the originator of the purchase order.

Right of access by A & D Metal, Inc., their customer and regulatory authorities to the applicable areas of your facility involved in this order and to all applicable records.

The "Due Date" on this purchase order is the date A & D Metal, Inc. requires the product to ship from your facility.

A. General Purchase Order Requirements

1. A certification of conformance is required with each shipment.
2. MSDS required with each shipment.
3. Reference our part number with revision and purchase order number on all shipping documents, packing slips, invoices, each product container, and Bill of Lading / Freight bills.
4. Traceability of all products shall be maintained. This shall include applicable certifications, routers, process sheets and special process certifications.
5. Notify A & D Metal, Inc. of all nonconforming product. Authority to ship nonconforming product or nonconformance to the purchase order must be obtained prior to shipment.
6. Material, physical test certifications and inspection reports must be legible and signed by authorized representative and submitted at time of shipment.
7. All required tolerances for size must be inspected and must meet the specified limits.
8. Retain inspection records, test records, administrative records and certifications for 7 years.
9. No shipping allowance over the specified purchase order quantity will be accepted.
10. Payment terms; Net 45 days after receipt of material, unless otherwise negotiated.
11. Vendor will be responsible for freight expenses on shipments that are shipped beyond the original commit date.
12. Package using commercial methods for the intended product so that the material will be received in sound and undamaged condition.

B. Additional Raw Material Purchase Order Requirements

1. Each alloy / grade / type shall be segregated and each heat / lot number of each alloy / grade / type being shipped or supplied must be segregated, packaged separately and clearly identified and traceable to the supplied certification.
2. Original mill certifications are required. No re-write certifications or Certifications of Conformance by the distributor will be accepted.